

# SECURITY

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## Contact Information

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The LCSC Security Department is responsible for enforcing the rules and regulations of the State Board of Education and LCSC as well as enforcing the laws and ordinances of the City of Lewiston and the State of Idaho. The Security Department is responsible for the protection of life and safety of all persons on campus. It is responsible for the protection of property, owned or leased by LCSC. The Security Department is responsible for the investigation of all incidents and complaints occurring on the College campus, as well, as parking management and traffic control.

## Services

The Security Department is involved in keeping the campus safe and secure for all people and buildings. Security officers are on duty 24/7 including holidays and the office foyer is open 24/7 that is equipped with an emergency phone. The officer on duty carries a cell phone, as well as a radio, in order to be accessible at all times. The duty officers also monitor an Anonymous Tip Line and a Secret Witness Form that can be utilized by students to report any safety or security issues they want to report anonymously. Safety checks are done on all buildings. Fire drills are conducted in the Residence Life facilities as well as other campus buildings. Security officers provide a safe evening escort service for students, which includes a shuttle to Clearwater Hall as needed. The Security Department is in charge of locking and unlocking all buildings and classrooms and is also responsible for campus key control. Extra officers are on duty for special events such as graduation, the Dogwood Festival, dances, concerts and athletic tournaments. Security takes a proactive stance against rule infractions and crime. The Security Department conducts free crime prevention and personal safety classes for the campus community.

## Relationship with Local Police

The Security Department works closely with the Lewiston Police and Fire Departments. Security officers assist local police when they come on campus. Local police assist security officers with serious campus incidents. The Security Department also works closely with the Police Department in preparing and submitting the annual Clery Report to the Department of Education.